



# Memorial Christian School & Daycare

4905 South Highway 16 | Rapid City, SD 57701

## TUITION POLICY

### ALL FAMILIES MUST BE CURRENT TO START SCHOOL

- \*Prior year tuition paid
- \*Registration fee paid
- \*Current to start each new semester

I understand:

1. My registration fee is non-refundable.
2. That I will supply, if needed, certain materials on the supply list for my child's classroom use. If a student withdraws he may retain his consumable materials.
3. I will take responsibility for the care of any books that my child brings home. I understand that I will be responsible for replacing lost or damaged books.
4. I understand that the tuition payments are due by the tenth of the month. If payment is not paid by the 20th of the month or arrangements have not been made with the school office, a charge of \$5.00 PER WEEK will be charged against your account. On the 25th of the month the school board will be notified that your account is in jeopardy. If your account is NOT paid by the end of that month, or arrangements are not made through the office, your student's account will be terminated. Every attempt will be made to cooperate with the parents to benefit both the school and the family.
5. Any account where an insufficient funds check has been returned will be assessed \$20.00 charge which will be due and payable on the next months billing.
6. I understand that if my child is withdrawn from the program during the year, tuition payments for that month are non-refundable and payments for the future months are refundable.
7. I understand that tuition enables my child to receive private education. Therefore, if tuition is in arrears in excess of 30 days from date due and office arrangements have not been made, my child will not be allowed to continue attending Memorial Christian School. I am liable for the registration fee, tuition, and other acknowledged expenses and agree to remit in accordance with this contract.
8. The Family Education Rights and Privacy Act of 1974 permits students enrolled at MCS to review their personal files compiled by the school unless they have waived that right by signing.

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Signature of Father

Date

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Signature of Mother

Date

Note: Both parents signature is required on this Financial Agreement. In the case of a single parent, the parent with custody will resume full responsibility of tuition. THIS FORM IS VALID FOR FUTURE YEARS, UNTIL THE STUDENT WITHDRAWS FROM MCS OR IS RENEGOTIATED BY EITHER PARTY.